

VacTrAK H1N1 User Guide

PATIENT VACCINATION HISTORY SEARCH

1. You will need to be logged into Standard VacTrAK to look-up a patient's past vaccinations. If you are switching from the Mass Immunizations application (used to enter H1N1 data), on the left-hand menu under the Main heading click on **Select Application**. Choose **Standard** from the drop down list and click the **Submit** button.

VAC TRAK

Logged in: TEST USER Date: September 8, 2009

Select Application

Choose an Application for this session.

Application: Mass Immunizations

Mass Immunizations

Standard

Submit

2. If the Patient Search screen does not appear, click on **Search/Add** under the Patient heading on the left-hand menu.

VAC TRAK

Logged in: TEST USER Date: September 8, 2009

Patient Search Click [here](#) to use the 'advanced' search

First Name or Initial: WIC ID:

Last Name or Initial: SIIS Patient ID / Bar Code:

Birth Date: Chart Number:

Family and Address Information:

Guardian First Name: Mother's Maiden Name:

Street: P.O. Box: Street:

City: State: --select--

Zip Code: Phone Number:

☐ Check here if adding a new patient.

Clear Reset Search

Note: When searching by First and Last Name, you may use the wildcard character % to replace multiple characters and _ to replace a single character.

Version: 4.7.2.0

STC

- The easiest way to search for a patient is to type in their first initial, last initial and date of birth and click the **Search** button.

VAC TRAK

Logged in: TEST USER Date: September 8, 2009

Patient Search [Click here to use the 'advanced' search](#)

First Name or Initial: z WIC ID:
 Last Name or Initial: t SIIS Patient ID / Bar Code:
 Birth Date: 02/22/1986 Chart Number:

Family and Address Information:

Guardian First Name: Mother's Maiden Name:
 Street: P.O. Box: Street:
 City: State: --select--
 Zip Code: Phone Number:

☐ Check here if adding a new patient.

Clear Reset **Search**

Note: When searching by First and Last Name, you may use the wildcard character % to replace multiple characters and _ to replace a single character.

- One patient was found in VacTrAK that matched our search criteria of first initial z, last initial t and date of birth 02/22/1986. Select the patient you were searching for by clicking on the select arrow next to the correct patient's name.

VAC TRAK

Logged in: TEST USER Date: September 8, 2009

Patient Search [Click here to use the 'advanced' search](#)

First Name or Initial: z WIC ID:
 Last Name or Initial: t SIIS Patient ID / Bar Code:
 Birth Date: 02/22/1986 Chart Number:

Family and Address Information:

Guardian First Name: Mother's Maiden Name:
 Street: P.O. Box: Street:
 City: State: --select--
 Zip Code: Phone Number:

☐ Check here if adding a new patient.

Clear Reset Search

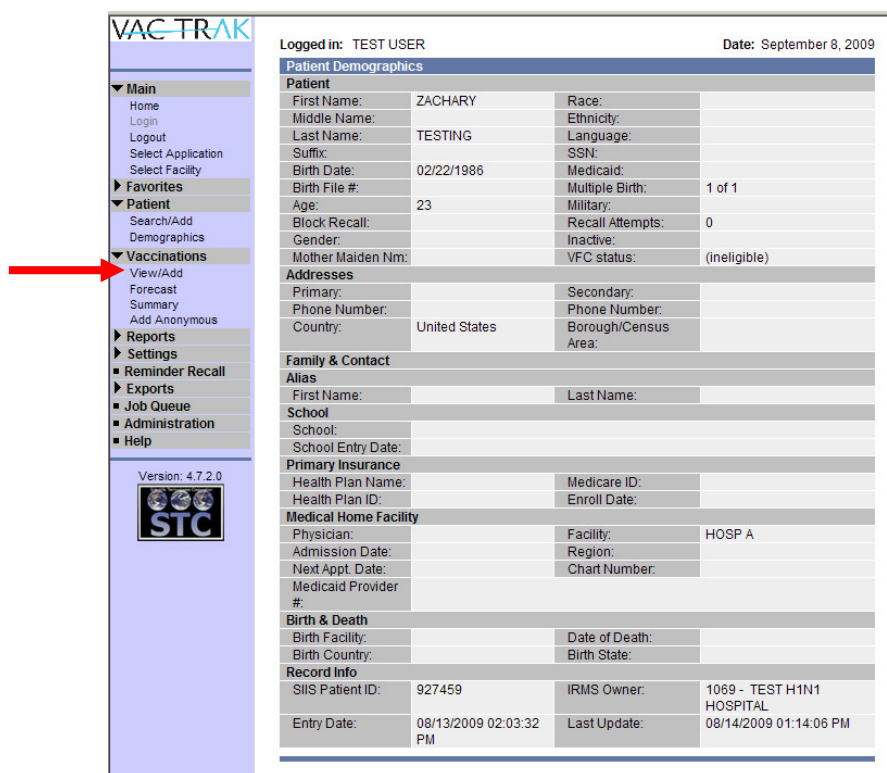
Note: When searching by First and Last Name, you may use the wildcard character % to replace multiple characters and _ to replace a single character.

Patient Search Results

Records Found = 1 Search Criteria: First Initial / Birth Date

Select	First Name	Middle Name	Last Name	Birth Date	SIIS Patient ID	Grd First Name	Grd Last Name
-->	ZACHARY		TESTING	02/22/1986	927459		

5. The Patient Demographics page will appear. On the left-hand menu under the Vaccinations heading select **View/Add** to view this patient's vaccination record.



VAC TRAK Logged in: TEST USER Date: September 8, 2009

Patient Demographics

Patient

First Name:	ZACHARY	Race:	
Middle Name:		Ethnicity:	
Last Name:	TESTING	Language:	
Suffix:		SSN:	
Birth Date:	02/22/1986	Medicaid:	
Birth File #:		Multiple Birth:	1 of 1
Age:	23	Military:	
Block Recall:		Recall Attempts:	0
Gender:		Inactive:	
Mother Maiden Nm:		VFC status:	(ineligible)

Addresses

Primary:		Secondary:	
Phone Number:		Phone Number:	
Country:	United States	Borough/Census Area:	

Family & Contact

Alias

First Name:		Last Name:	
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School

School:	
School Entry Date:	

Primary Insurance

Health Plan Name:		Medicare ID:	
Health Plan ID:		Enroll Date:	

Medical Home Facility

Physician:		Facility:	HOSP A
Admission Date:		Region:	
Next Appt. Date:		Chart Number:	
Medicaid Provider #:			

Birth & Death

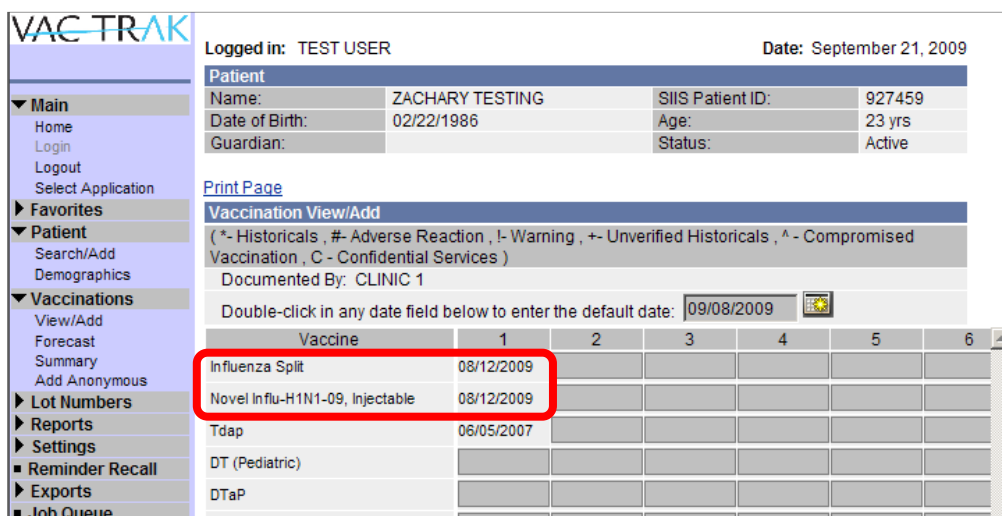
Birth Facility:		Date of Death:	
Birth Country:		Birth State:	

Record Info

SIIS Patient ID:	927459	IRMS Owner:	1069 - TEST H1N1 HOSPITAL
Entry Date:	08/13/2009 02:03:32 PM	Last Update:	08/14/2009 01:14:06 PM

6. The Vaccination View/Add Screen will appear with the patient's vaccination record as entered into VacTrAK. From this patient's records we can see that he received both the seasonal and novel H1N1 influenza vaccines on 08/12/09.

Note: Vaccines will be listed in alphabetical order by the vaccine the patient received.



VAC TRAK Logged in: TEST USER Date: September 21, 2009

Patient

Name:	ZACHARY TESTING	SIIS Patient ID:	927459
Date of Birth:	02/22/1986	Age:	23 yrs
Guardian:		Status:	Active

[Print Page](#)

Vaccination View/Add

(* - Historicals , #- Adverse Reaction , ! - Warning , +/- Unverified Historicals , ^ - Compromised Vaccination , C - Confidential Services)

Documented By: CLINIC 1

Double-click in any date field below to enter the default date: 09/08/2009

Vaccine	1	2	3	4	5	6
Influenza Split	08/12/2009					
Novel Influenza-H1N1-09, Injectable	08/12/2009					
Tdap	06/05/2007					
DT (Pediatric)						
DTaP						

PRINTING AN OFFICIAL IMMUNIZATION RECORD

- On the left-hand menu under Reports heading select **Patient Record** to print a copy of the patient's immunization record.

The screenshot shows the VAC TRAK application interface. On the left is a navigation menu with categories: Main, Favorites, Patient, Vaccinations, Lot Numbers, Reports, and Settings. The 'Reports' category is expanded, and 'Patient Record' is highlighted with a red arrow. The main content area displays patient information for 'ZACHARY TESTING' (SIIS Patient ID: 927459, Date of Birth: 02/22/1986, Age: 23 yrs, Status: Active). Below this is a 'Vaccination View/Add' section with a date selector set to 09/08/2009. A table lists vaccinations with columns for Vaccine, 1, 2, 3, 4, 5, and 6. The table includes rows for Influenza Split, Novel Inlu-H1N1-09, Injectable, Tdap, DT (Pediatric), and DTaP.

- Under the Vaccination Record Choices heading, select **All Recorded Vaccinations** to include the H1N1 vaccine. Check the **Printable Version** box and click **Create Report** button on the bottom.

The screenshot shows the 'Print Patient Record' form in the VAC TRAK application. The form includes sections for 'Patient Information To Include', 'Vaccination Information to Include', and 'Vaccination Record Choices'. In the 'Vaccination Record Choices' section, 'All Recorded Vaccinations' is selected with a radio button, and the 'Printable Version (enable table borders)' checkbox is checked. The 'Create Report' button at the bottom right is circled in red. The left navigation menu is visible, and the version number 4.7.2.0 is shown at the bottom left.

9. The patient immunization record will appear listing all vaccines recorded in VacTrAK.

VAC TRAK
State of Alaska Official Patient Vaccination Record

All Recorded Vaccinations

IRMS: 1069 - TEST H1N1 HOSPITAL
Facility: HOSP A
Date: September 21, 2009

Patient ID: 927459
Name: ZACHARY TESTING
Birth Date: 02/22/1986
Gender:
Guardian:
Physician:

Phone:
Street:
City:
State:
Zip Code:
Country:

Medicaid No:
WIC ID:

Vaccine Name	Dose 1	Dose 2	Dose 3	Dose 4
Influenza Split	08/12/2009			
Novel Influenza H1N1-09, Injectable	08/12/2009			
Tdap	06/05/2007			

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